

GUIDELINES FOR THE ESTABLISHMENT OF A RESEARCH COLLABORATIVE

(September 2020)

A. CONTEXT

These *Guidelines for the Establishment of a Research Collaborative* supplement the university's centres policy, which was approved by University Council on XXXXX.

Research Collaboratives are multi-disciplinary research groups that are established to meet an emergent need, to incubate new collaborations, or provide profile to a group of researchers, but are not at a stage where they require the formal structure of a centre. Collaboratives report directly to their Dean(s)/Executive Director(s).

B. AUTHORITY TO APPROVE

Research Collaboratives will be established through college approval process. The Dean/Executive Director will provide a recommendation to the Vice-President Research for the establishment of a Research Collaborative.

C. PROCESS

1. A short (3-page maximum) proposal to establishment of a research Collaborative will be submitted to the Dean(s)/Executive Director(s) of the college/school to which it will report.
2. The proposal will contain the following information:
 - Proposed collaborative name
 - Name of lead
 - Objectives, goals and deliverables
 - Rationale/need including
 - fit with college and university priorities
 - contribution to USask priorities related to: Indigenization; Equity, Diversity & Inclusion; and Sustainability
 - Membership
 - External partners (if applicable)
 - Anticipated and secured financial and other resources
3. The Dean/Executive Director will facilitate college approval as appropriate.
4. Decision to establish will be forwarded to the Vice-President Research along with a letter of approval from the Dean /Executive Director including commitment to all needed financial resources.